ITEM: Notice seeking applications for the Summer Stipends program, which supports individuals pursuing advanced research that is of value to humanities scholars, general audiences, or both. Recipients usually produce articles, monographs, books, digital materials, archaeological site reports, translations, editions, or other scholarly resources. Summer Stipends support full-time continuous work on a humanities project for a period of two months. Summer Stipends support projects at any stage of development.

ACTION: Faculty should send application materials to Grants Resources & Services via e-mail to orsp1@appstate.edu by 12 p.m. Tuesday, August 4, 2015.

SPECIAL NOTE: Nominations from department chairs and deans are not required for this internal competition.

LIMITED SUBMISSION: Faculty members teaching full-time must be nominated by Appalachian State University in order to apply for a Summer Stipend; each eligible institution is limited to two nominations.

ELIGIBILITY: Nomination eligibility requirements include:
* Full-time teaching faculty member
* U.S. citizen or a foreign national who has been living in the U.S. or its jurisdictions for at least three years immediately preceding the deadline
* Formal education has been completed by September 30, 2015.

Review Section III of the complete program guidelines for information about eligibility requirements and submission restrictions for part-time faculty, non-tenure-track faculty, and individuals who have recently received another major fellowship or grant.

INTERNAL REVIEW PROCESS: Because of the restricted number of submissions allowed, Appalachian State University’s internal review process for selecting the two nominees is as follows:

DEADLINE: Faculty are invited to submit application materials to orsp1@appstate.edu by 12 p.m. Monday, August 4, 2015.

FORMAT: All concept papers must conform to the following format: 2 pp. maximum, 1 in. margins, and at least 12 point type, in Microsoft Word, ODF, or PDF format. Paper submissions will not be accepted.

REQUIRED CONTENT FOR CONCEPT PAPERS:
* Principal investigator’s name and department
* Brief description of the proposed project, including methods and work plan
* Brief description about the intellectual significance of the project and the potential contribution to humanities scholarship that the planned project will make. Applicants should contextualize the potential contribution among existing scholarship
* Brief description of competencies, skills and access
*Brief description of final product and dissemination plans

**OTHER REQUIRED CONTENT FOR CONCEPT PAPERS (these documents do not count against the 2 pp. limit):**
*Select bibliography of primary and secondary sources that relate directly to the project
*Copy of CV
*Previous nominees whose proposals were declined by the NEH must include a copy of the NEH reviewers’ comments with the resubmitted concept paper.

**CRITERIA FOR REVIEW:**
*The intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both
*The quality or promise of quality of the applicant as an interpreter of the humanities
*The quality of the conception, definition, organization, and description of the project and the applicant’s clarity of expression
*The feasibility of the proposed plan of work, including, when appropriate, the soundness of the dissemination and access plans
*The likelihood that the applicant will complete the project.

**CALENDAR:**
12 p.m. Monday, August 3, 2015: application materials due to orsp1@appstate.edu
12 p.m. Monday, August 17, 2015: internal review completed by faculty reviewers
12 p.m. Wednesday, August 19, 2015: all applicants notified of status
12 p.m. Friday, August 21, 2015: selected applicants confirm intent to apply
8 a.m. Thursday, September 24, 2015: completed applications due in the Office of Sponsored Programs
11:59 p.m. Thursday, October 1, 2015: completed applications due at the NEH via the Grants.gov submission system.
5 p.m. Thursday, October 22, 2015: Nominating official confirmation and letters of recommendation due at the NEH.

**USEFUL URLS:**
Solicitation:
http://www.neh.gov/grants/research/summer-stipends

Grants.gov notice:

Appalachian State University’s limited submissions policy:
http://orsp.appstate.edu/submit-proposal/when-sponsors-limit-proposals-institution

**FOR MORE INFORMATION:** Please contact Katie Howard (262-8123/ shoafkm@appstate.edu)