University Research Council  
January 19, 2016  
Approved

Present: William Baker, Becki Battista, Karen Caldwell, Sarah Carmichael, Allan Duncan, Karen Fletcher, James Houser, Charna Howson, Christine Leist, Gary McCullough, Amy Roberts, Karla Rusch, Robin Tyndall, Alan Utter

Excused: Susan Doll, Alecia Jackson, Chris Yang

Absent: Cynthia Liutkus-Pierce, Susan McCracken, Gwen Robbins-Schug

Guests: Kate Hoffman, Katie Howard, Paul Orkiszewski, Allan Scherlen

- Alan Utter calls the meeting to order.

MINUTES: Motion to approve minutes from November 17, 2015. Motion passes.

NEW BUSINESS: Open Access Journals – Allan Scherlen / Paul Orkiszewski

Open access journals are digital, online, free, and free of most copyright and licensing restrictions. Open access includes items beyond journals: e-print collections, personal webpage, institutional repository, and e-books. Library rents access to these publications. Typically, publishers allow authors to self-archive. Authors may send their works to the library for open access archiving.

Belk Library has created guides.library.appstate.edu/scholarly_communication as a reference to information regarding open access journals. However, do not assume that open access is connected to low quality or hasn’t been peer reviewed. Check the predatory list, and view affiliations and board members.

The Directory of Open Access Journals (DOAJ) is searchable. Authors may use NC DOCKS as a depository for their works.

Authors may want to include publishing costs in their budget proposals as major open access journals may have a fee. Currently author faculty publishing funding requests are handled at the department level.

Revision to the IP Policy to include student work – Robin Tyndall

The revision adds an addendum to policy 207 that adds intellectual property information regarding student work.

The current policy is unclear and needs to disclose to students that as students they have intellectual property rights. The revision adds a specific definition to student research. The student owns intellectual property unless the work is made while employed with ASU,
a part of a sponsored project, work-for-hire, class group project, and/or uses a substantial amount of ASU resources (lab use, consumables, etc.).

A student disclosure form exists just for students. It is a truncated version of the employee disclosure form. Typically, the Intellectual Property Council reverts ownership back to the students. Legal services are provided to student until the individual is no longer a student.

This revision puts ASU in line with UNC policy. It also gets students to think about their work, and makes it easy for the students to protect their intellectual property rights.

If you have a concern, please contact Alan Utter.

Motion to move the revision forward to the Provosts Council. Motion passes with one abstention.

**Spring 2016 URC Competition – Karen Fletcher and Katie Howard**

The application is going live tomorrow. All processes are moving completely online via AsULearn. A review panel instruction sheet will be provided when one is appointed to a panel. Every person on a review panel will fill out a template on AsULearn. The template is a preliminary review of the applications to assist in final decisions. Panels will have two weeks to complete. Then, the compiled information is sent to the respective panel chair and there will be two more weeks to discuss and finalize decisions.

The applicants will not see any of the template information. It is essentially just placing the previous Excel spreadsheet online.

Applicants are craving more feedback. Please include a few sentences of feedback even if the rejection is strictly due to fierce competition.

In AsULearn there will be a review cycle block under each panel and the template will be found there. Even though the process is online, panels are encouraged to get together for discussion.

An addition to the application includes a proposal justification box that may help explain why an applicant selected a specific panel. If a review committee thinks an application gets sent to wrong panel, please review it anyway.
Brief Announcements

- **Grants Resources and Services** – Workshops: APPLYosef Writing Session, URC Writing Circle, New Faculty & Researcher, and Student Proposal Writing.
- **Sponsored Programs** – December statistics will be posted on web. There are new master agreements: NC Dept. of Environmental Quality, and NC Dept. of Health and Human Services. Please consult with the sponsor programs departmental assignments contact if working with these agencies. Applications are being accepted for Apropo 2017. The Buyout Policy for Externally Sponsored Projects (Policy 221) has been approved and added to the policy manual.
- **Research Protections** – The online IRBIS system will be live soon.
- **Special Funds Accounting** – F&A rate proposal response from US DHHS results in an increase in the rate from 32% to 37% for proposals effective July 1, 2016.
- Interim RIEEE Director, Nicole Bennett, begins in March. A national search will probably be conducted in 2018.
- Susan Doll is recovering from successful knee surgery.

Adjournment at 5:13 pm.