University Research Council
February 16, 2016
Approved March 15, 2016

Present: William Baker, Becki Battista, Karen Caldwell, Sarah Carmichael, Allan Duncan, Karen Fletcher, James Houser, Charna Howson, Christine Leist, Gary McCullough, Amy Roberts, Robin Tyndall, Alan Utter

Excused: Susan Doll, Alecia Jackson, Karla Rusch, Chris Yang

Absent: Cynthia Liutkus-Pierce, Susan McCracken, Gwen Robbins-Schug

Guests: Kate Hoffman

- Alan Utter calls the meeting to order.

MINUTES: Motion to approve minutes from January 19, 2016. Motion passes.

NEW BUSINESS: IRBIS demonstration – Robin Tyndall

IRBIS has been live for four weeks. No more paper applications will be accepted. A link to the system is located on the website of Research Protections under the section titled Human Subjects. The interface looks like AGrants. If you encounter a problem with the system, please call Research Protections prior to opening a ticket for help as the problem may be a simple fix.

IRBIS is an all-in-one system. A PI will create a ticket, which will stay in the draft bin until all questions are answered and an action is selected. The online questions are similar to the questions that were on the paper application. Once the application is submitted to IRB, it moves from ‘draft’ status to ‘being routed’ to ‘sent to IRB.’ All actions/changes/statuses are recorded and can be reviewed. If an IRB application is returned, it will go back into the PI bucket where it can be edited. Attachments can be added and will be listed at the end of the record. A completed application can be saved as a PDF. All IRBs since 2009 have been entered into the IRBIS system but are not complete records. Renewals will need to be added to IRBIS only once. A student PI must list a faculty advisor and the faculty advisor must click to certify the application. Over 300 forms are received per year.

This is a significant step forward. Alan appreciates the effort by Research Protections.

OLD BUSINESS: Innovation campus – Alan Utter

The Innovation Campus Working Group has been tasked with collecting ideas on the potential use of the old Broyhill property for an innovation campus. Nothing has been set yet, however the housing option is unlikely as the consulting firm for housing feedback suggests it is not a good use of App State resources. A conference center is suggested
because the student union is a multiple-use space and does not have the parking nor the capacity to hold conferences. Since the Broyhill’s closure departments stopped hosting conferences on campus. Alan is asking for feedback.

What does “[p]rovide a unique academic space for the integration of multiple disciplines without the physical and cultural limitations/barriers for the traditional academy structure” look like? Good question. Should the space include industry partner space? Where faculty can meet with each other? Currently entrepreneur center in Peacock Hall is the only space. Tech transfer office location? What should be in that space? Hire a consultant? What is currently not being met for faculty? It is really open for discussion. Faculty input is needed.

Sustainability has been mentioned for this space. What kind of sustainability? Similar comments have been made, but again it is unknown at this stage of the process.

How much money can be spent on the innovation campus? Not sure question has been asked. Will state fund any of it? All privately funded? Alan Utter will consider asking these questions at the next working group meeting.

**Fellowship Procedure/Policy – Karen Fletcher**

The Fellowship document is being converted from a procedure to a policy. Foreign exchange rate information has been added. A Fellowship budget template has been created by Sponsored Programs.

Motion to move the draft document forward to Chair, Dean, Provost, and Chancellor Councils. Motion approved.

**Brief Announcements**

- Grants Resources and Services - 45 funding searches complete, 8 active searches, multiple workshops, URC (March 1st deadline for applications), BOT, and FRT competitions underway.
- Sponsored Programs – 113 proposals submitted for $16.8 million awards requested, 96 awarded for a total of $12.6 million at end of January.
- Research Protections – Guidelines are approved by IRB involving practice of medicine and consent issues. General Counsel will vet prior to them being posted. A disclosure application for copyright is being developed by the IP Council.
- Other – Amy Roberts: The legislature can nab F&A returns back if departments are not spending them. Have a plan prepared in case legislature tries to use its option to take them. Greg Lovins and Rick Presnell are retiring. Tim Burwell acting as interim.
- Shawn Bergman of Research Consultation is conducting analytics workshops.
- OSR – Over 60 students have work accepted at national conference for research. Last year over 600 students served. Deadline for research day celebration abstracts is March 16th.

Adjournment at 5:03 pm.