University Research Council  
January 20, 2015  
Approved March 17, 2015

Present: Karen Caldwell, Becki Battista, John Boyd, Ellen Cowan, Susan Doll, Pollyanne Frantz, Charna Howson, Christine Leist, Susan McCracken, Gary McCullough, Ged Moody, John Pine, Jeff Ramsdell, Gwen Robbins-Schug, Amy Roberts, Susan Staub, Robin Tyndall, Alan Utter

Excused: Alecia Jackson, Cynthia Liutkus-Pierce, Karla Rusch, Betsy Williams

Absent: William Baker, Chris Yang

Guests: Cathy Bates, Kate Hoffman, Julie Taubman, Jim Webb

Alan Utter calls the meeting to order. The motion to approve minutes from the November 18, 2014 meeting passes.

NEW BUSINESS:

Information Security Policy

Jim Webb presents the Information Security Policy draft. The draft is located at goo.gl/FG50mz in Google Documents. The foundation for the policy is rooted in ISO 27002 standards. Mr. Webb urges the URC to review the document and provide feedback by February 16. When reviewing the document, Mr. Webb urges members to consider ways of improving the draft’s cohesiveness for all of campus.

Research Platform

Cisco has provided a generous gift to the university that provides the start-up funds for a high performance computing node, additional server space, and the ability to hire two graduate students. An advisory group of three to five people is needed to assist in allocating time, prioritizing resources, and reviewing the website prior to its introduction campus-wide. Once established, resources will be requested by entering a tech support ticket. Alan will be contacting URC members and urging them to serve. The platform will strengthen infrastructure thus increasing the competitiveness of grant proposals. A member suggests creating an archive repository.

Fellowship Procedure

The procedure is a result of requests by faculty and Office of Research staff for guidance addressing common fellowship award concerns. Feedback may be provided to Pollyanne or Alan regarding the proposed procedure. Alan will present the procedure to the Chairs and Deans and this will help determine if it is recommended to become policy.
ANNOUNCEMENTS

- Applications for the 2015 Board of Trustees International Research Grant program are due at Noon on February 5, 2015.
- Robin Tyndall has accepted the Director of Research Protections. An Assistant Director search will commence.
- Charna Howson reports 112 proposals totaling $50.8 million have been submitted. Ten NSF proposals will be submitted in the month of January.
- Grants.gov servers will be down from February 14th at midnight until 6:00 am February 17th.
- A contract with Huron Consulting has been signed to assist with the development and strengthening of the indirect rate proposal. The application is due by January 2016.
- Alan urges campus to attend The Graduate School’s 3 Minute Research Competition on January 29th from 3 pm until 5 pm in Linville Falls, Plemmons Student Union.
- Thirty six undergraduates have been accepted to present their research. The conference will be held at Eastern Washington University.
- Amy Roberts requests assistance in the return of Fall 2014 Time and Effort reports.

ADJOURNMENT

Meeting adjourns at 4:58 pm.